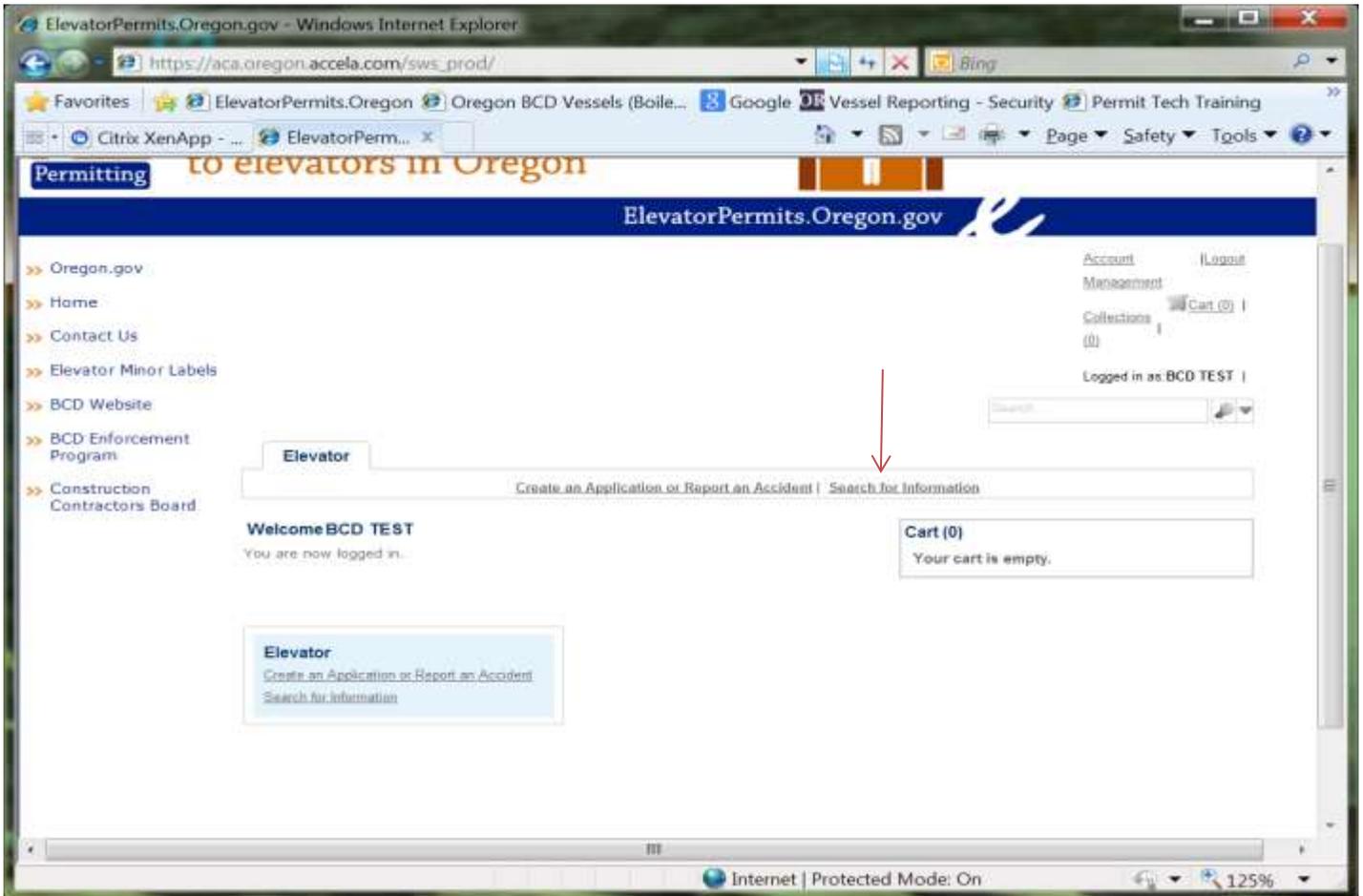


## HOW TO PAY ELEVATOR PERMIT RENEWAL FEES ONLINE

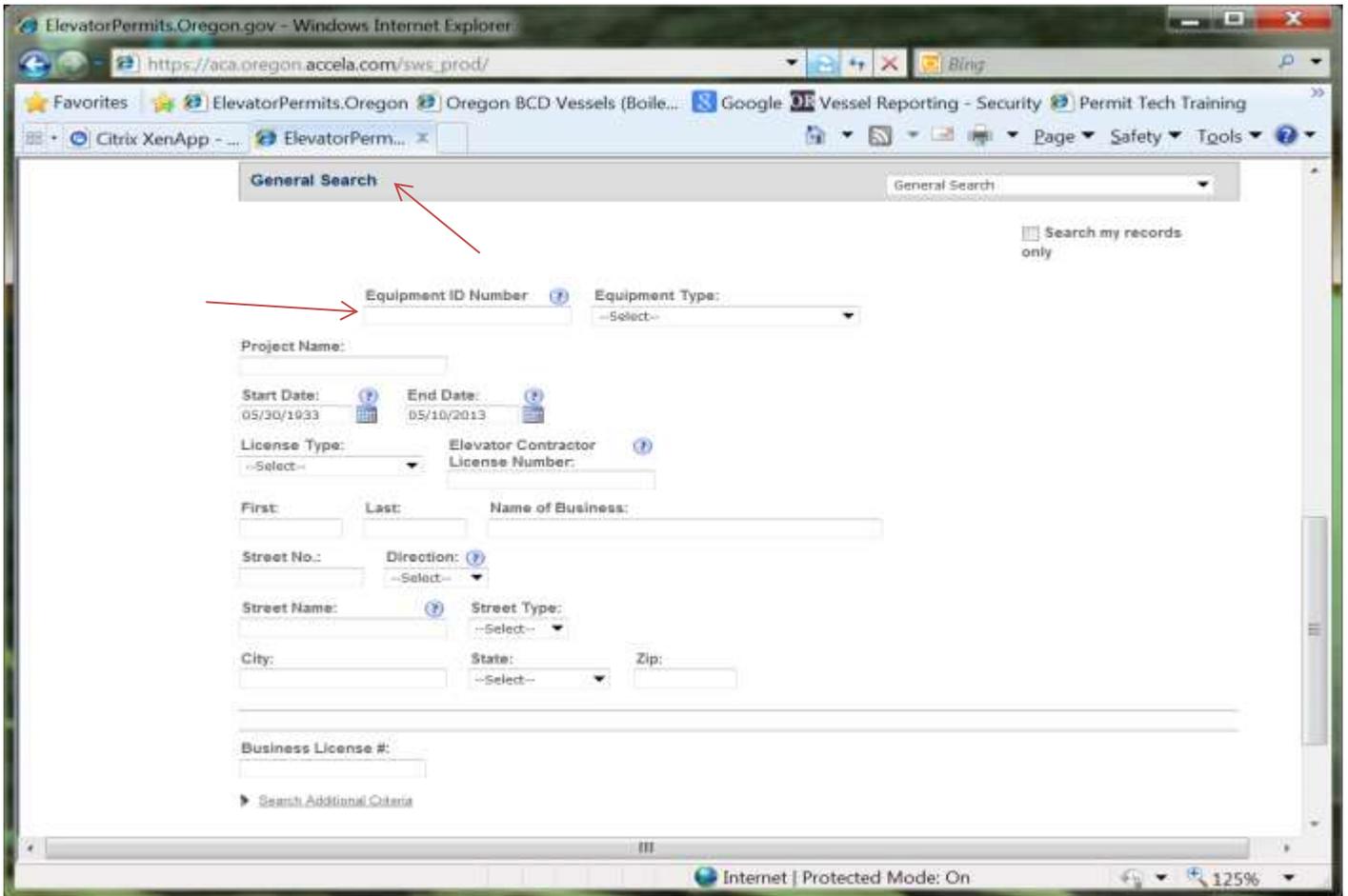
[www.elevatorpermits.oregon.gov](http://www.elevatorpermits.oregon.gov)

These instructions will guide you through full payment of permit renewal fees for one piece of equipment. To pay for more than one piece of equipment, see instructions for creating and paying for a “**Collection**”.

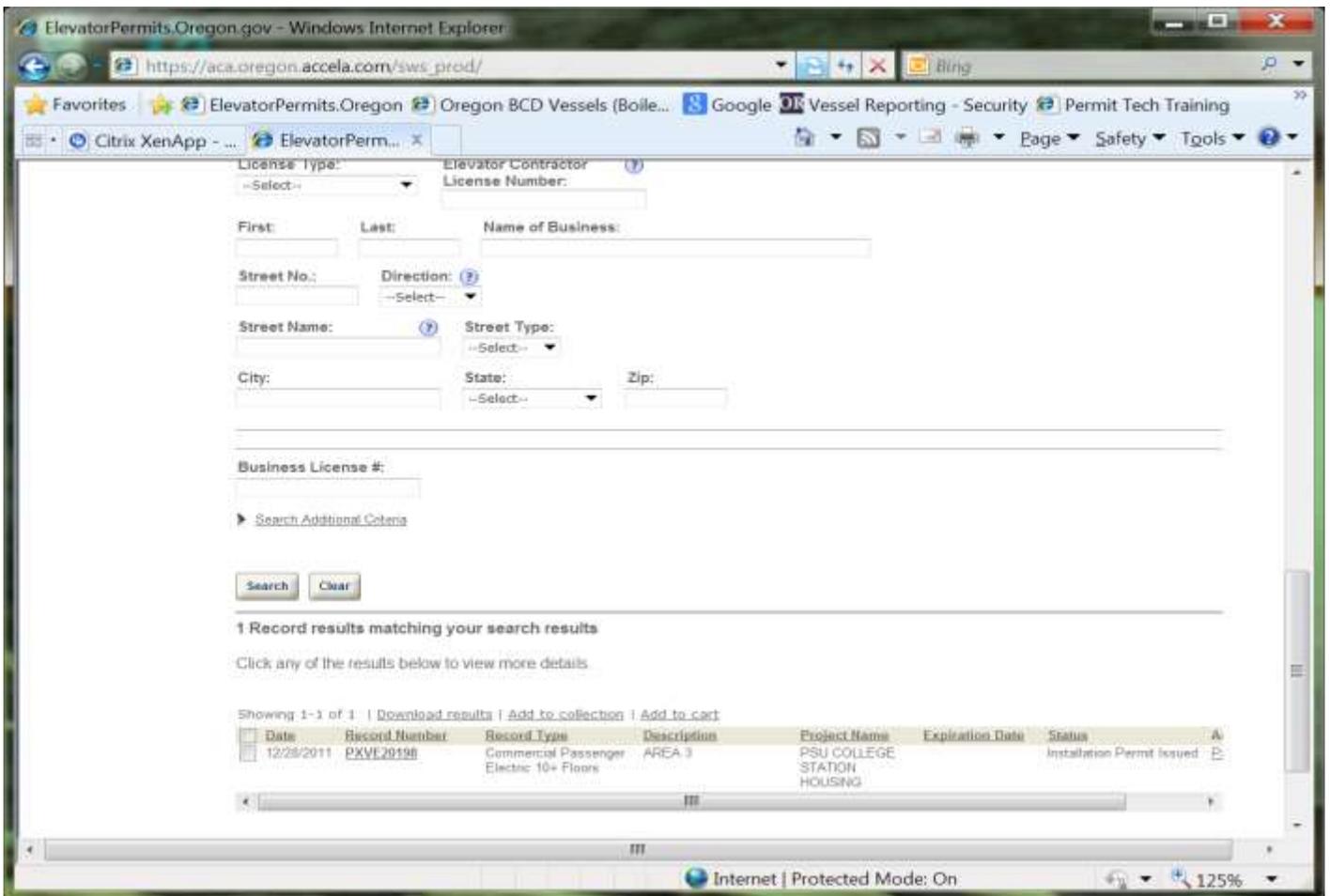
Once you have logged in to ElevatorPermits.Oregon.gov, click on “**Search for Information**” (you can search for equipment without being logged on)



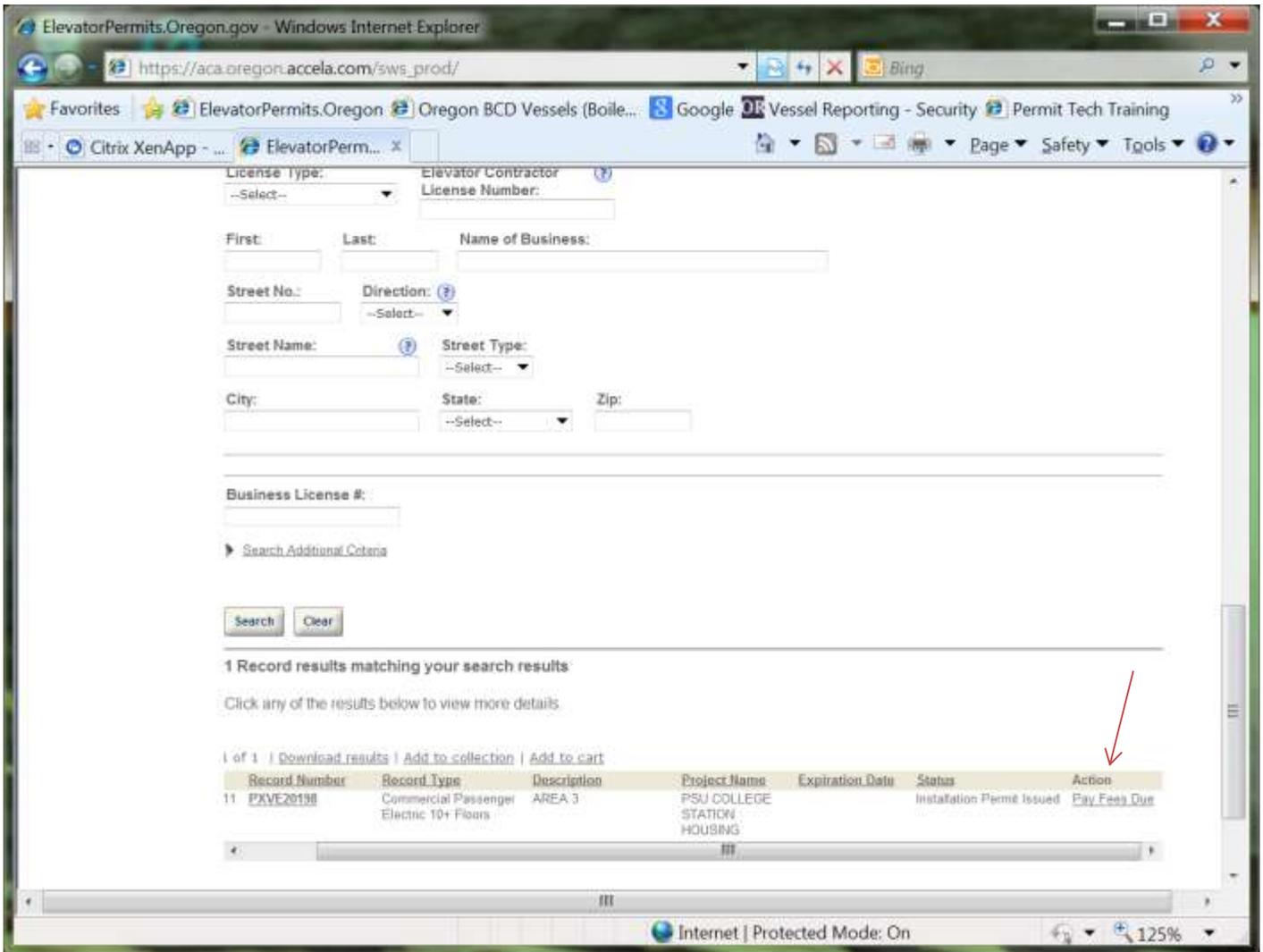
Scroll to the bottom of the page to “**General Search**” and enter your Equipment ID Number ( which is located on the back of your fee notice) or site information (you will not need any additional information if you have the Equipment ID Number):



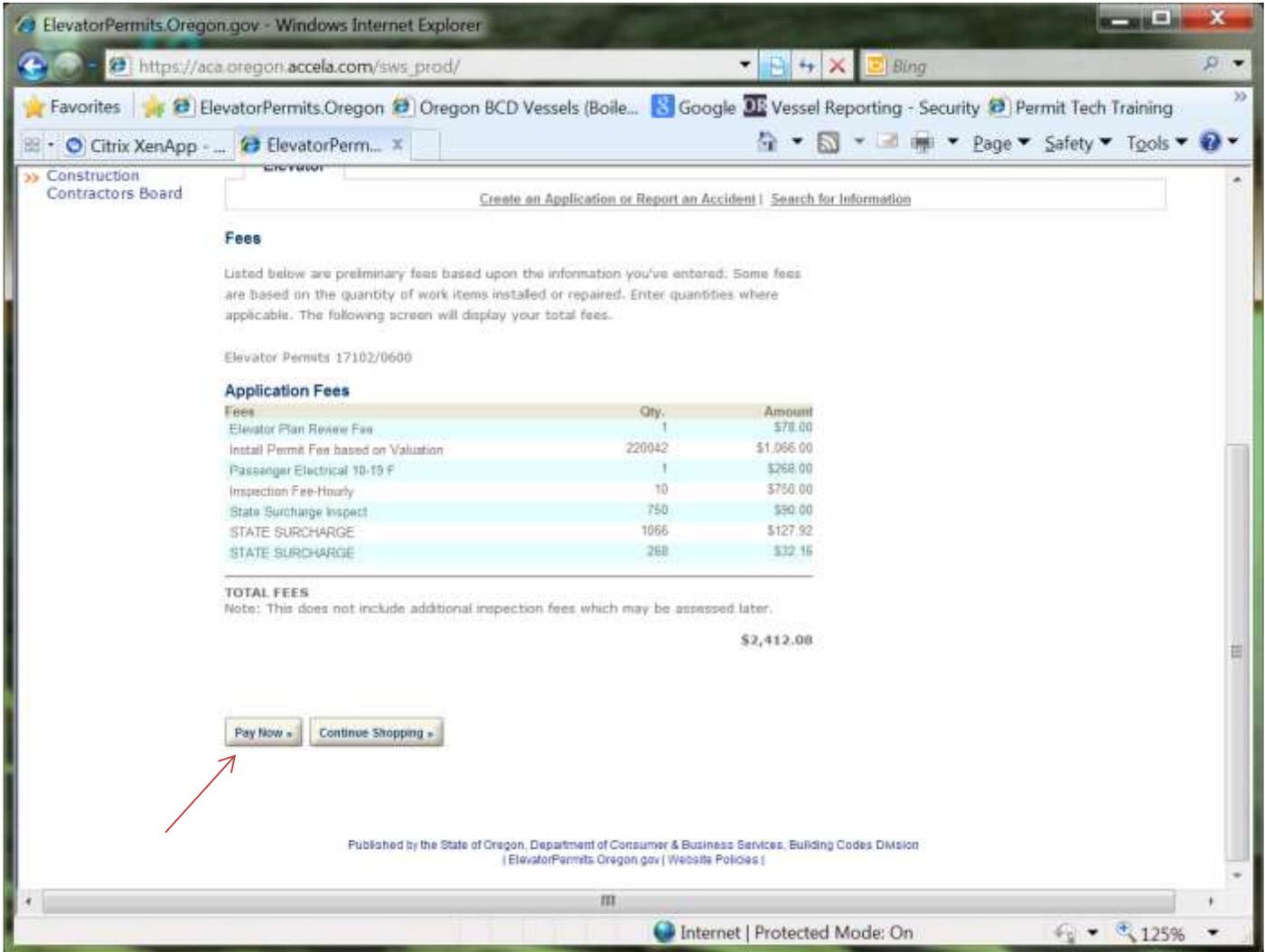
And click **“Search”**. Your search results will appear beneath the search criteria:



Move the slide bar to the rights where you will see the heading “**Action**” and click on “**Pay Fees Due**”:



You will then have an itemized list of the fees along with the total fees due. Click the  button.



The screenshot shows a web browser window with the URL [https://aca.oregon.accela.com/sws\\_prod/](https://aca.oregon.accela.com/sws_prod/). The page title is "ElevatorPermits.Oregon.gov - Windows Internet Explorer". The browser's address bar shows the URL. The page content includes a navigation menu with "Construction Contractors Board", a search bar, and a "Fees" section. The "Fees" section contains a table of application fees and a "TOTAL FEES" section. A red arrow points to the "Pay Now »" button.

**Fees**

Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work items installed or repaired. Enter quantities where applicable. The following screen will display your total fees.

Elevator Permits 17102/0600

**Application Fees**

Fees	Qty.	Amount
Elevator Plan Review Fee	1	\$78.00
Install Permit Fee based on Valuation	220042	\$1,066.00
Passenger Electrical 10-19 F	1	\$268.00
Inspection Fee-Hourly	10	\$750.00
State Surcharge Inspect	750	\$80.00
STATE SURCHARGE	1066	\$127.92
STATE SURCHARGE	268	\$32.16

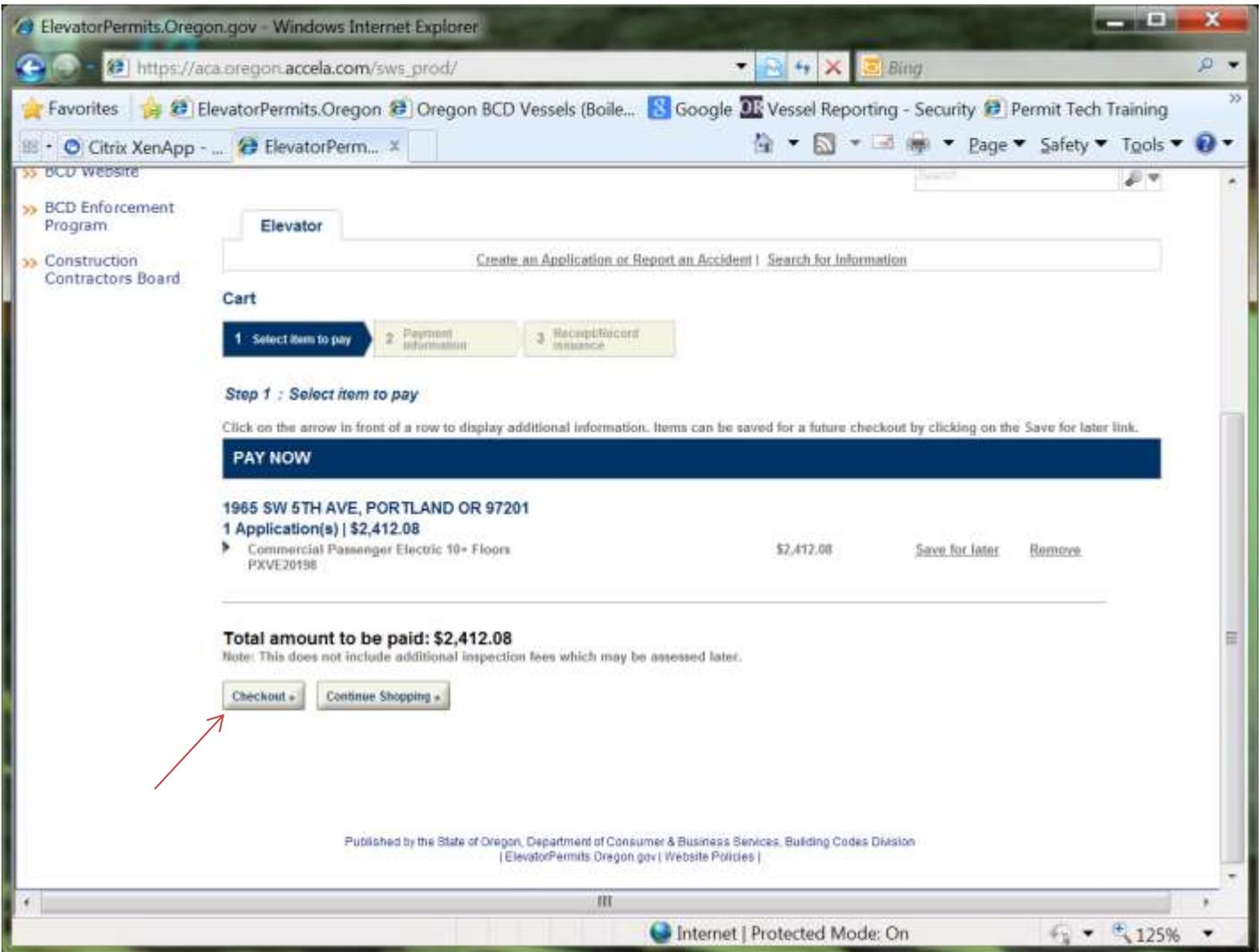
**TOTAL FEES**  
Note: This does not include additional inspection fees which may be assessed later.

**\$2,412.08**

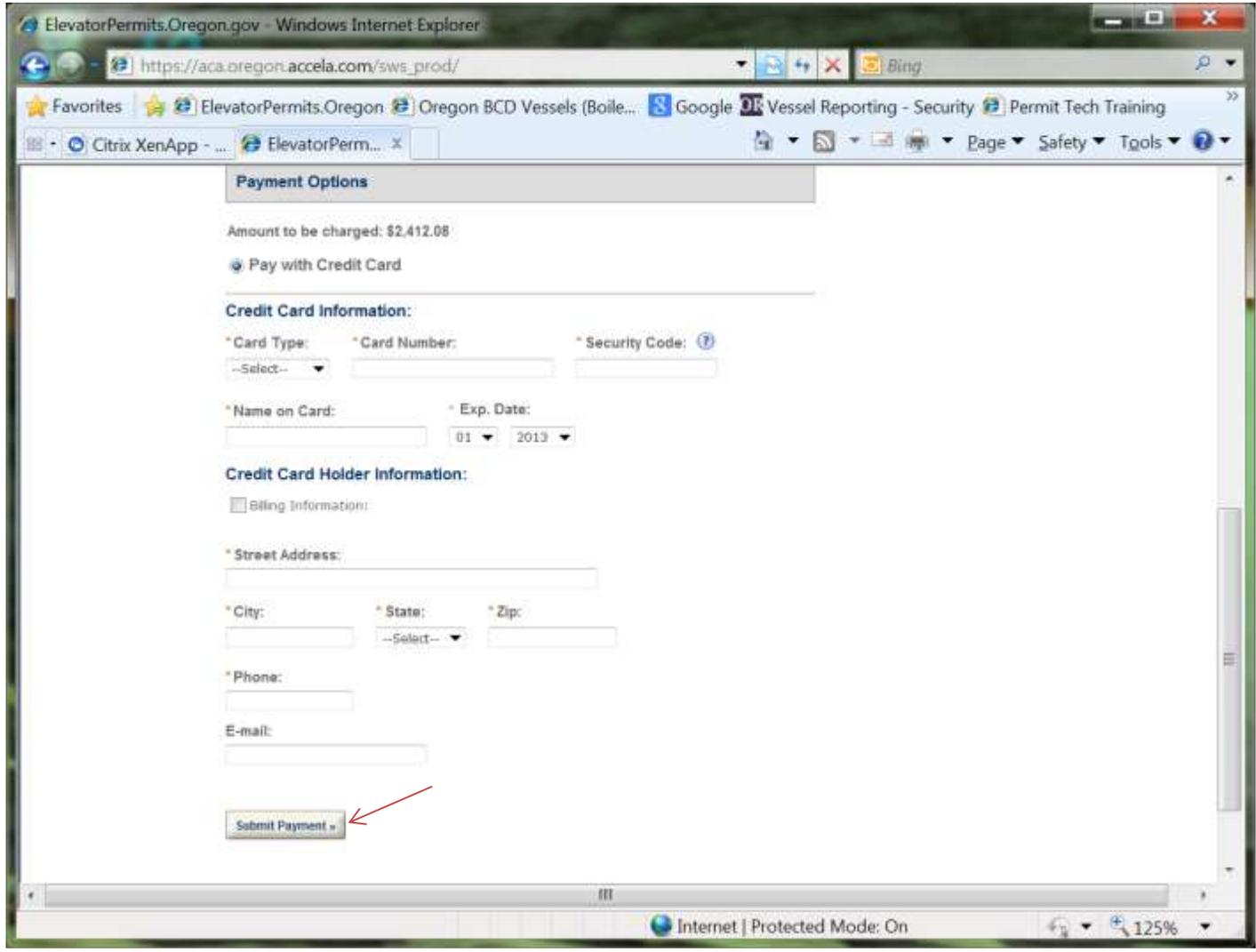
[Pay Now »](#) [Continue Shopping »](#)

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(ElevatorPermits.Oregon.gov | Website Policies)

Then click on .



Once you enter your credit card information and click . You can then print your receipt.



**Payment Options**

Amount to be charged: \$2,412.08

Pay with Credit Card

**Credit Card Information:**

\* Card Type:  \* Card Number:  \* Security Code:

\* Name on Card:  \* Exp. Date:

**Credit Card Holder Information:**

Billing Information:

\* Street Address:

\* City:  \* State:  \* Zip:

\* Phone:

E-mail: